



北京大学
PEKING UNIVERSITY

Peking University

International Student Guide

北京大学国际学生
留学指南



This book was last updated in May 2019. For more up-to-date information, please visit the International Students Division website. If inconsistency occurs, the Chinese version shall prevail.

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BEFORE YOU LEAVE HOME

Visa Application ★

You may apply for your Chinese visa at the Chinese Embassy/Consulate in your home country. When applying for your visa, please remember to bring along with you your valid passport, the original copy of the university's admission notification and the Visa Application Form for Foreign Students Studying in China (also known as the JW201/JW202 form). Do make sure that your letter of admission and JW202 form are handed back to you together with your passport after obtaining Chinese visa. You will need these documents to apply for Residence Permit after you arrive in Beijing.

International Students who will be studying in China for more than 6 months are required to obtain an 'X1' Visa.

IMPORTANT: (1) The 'X1' Visa is only valid for 30 days upon your arrival. You must apply for a Residence Permit within these 30 days; you would be otherwise considered staying illegally and heavily fined.

(2) According to Chinese law and regulations, international students **MUST** register at universities with X1/X2 visa or residence permit issued by Chinese police stations. Students with other types of visa are **NOT** permitted to register.

where is the ISD?
You will find us on 3rd
Floor of the New Sun
Student Center, PKU



It is not advisable to arrive way before the day of registration since you will not be able to apply for a Residence Permit prior to registration.

'X1' Visa Sample

International Students who will be studying in China for more than 6 months are required to obtain an 'X1' Visa.



'X2' Visa Sample

Students who will be studying in China for less than 6 months are required to apply for an 'X2' Visa.



Residence Permit Sample

Residence Permit issued by Chinese police stations.



For information regarding the location and contacts of the Chinese Embassy/Consulate in your country, please visit the Chinese Ministry of Foreign Affairs at <http://www.fmprc.gov.cn/eng/>

Housing Arrangements ★

Students are required to arrive in Beijing no later than the day of registration (the registration date is written on your admission notification). If you do have need of arriving early, we suggest you arrive no earlier than 2 weeks before the registration date.

On-Campus Dormitories:

Zhongguanyuan Global Village, PKU

5 minutes walking distance from PKU east gate
Tel: 86-10-62752288
<http://pkugv.pku.edu.cn>

Shaoyuan Student Dormitories

Tel: 86-10-62752218
<http://shaoyuan.pku.edu.cn>

* NOTE: Online application for dormitories is normally open in middle January/July. For more information about online application, please pay close attention to the latest notice on the International Students Division's website.

On-campus dormitory vacancies are limited. You may find off-campus apartment via local rental agents.

It takes several days to find suitable accommodation. You may reserve a temporary accommodation at the local hostel while making arrangements for permanent housing. Here are a couple of hotels and hostels to choose from:

On Campus:

Zhongguanyuan Global Village, PKU

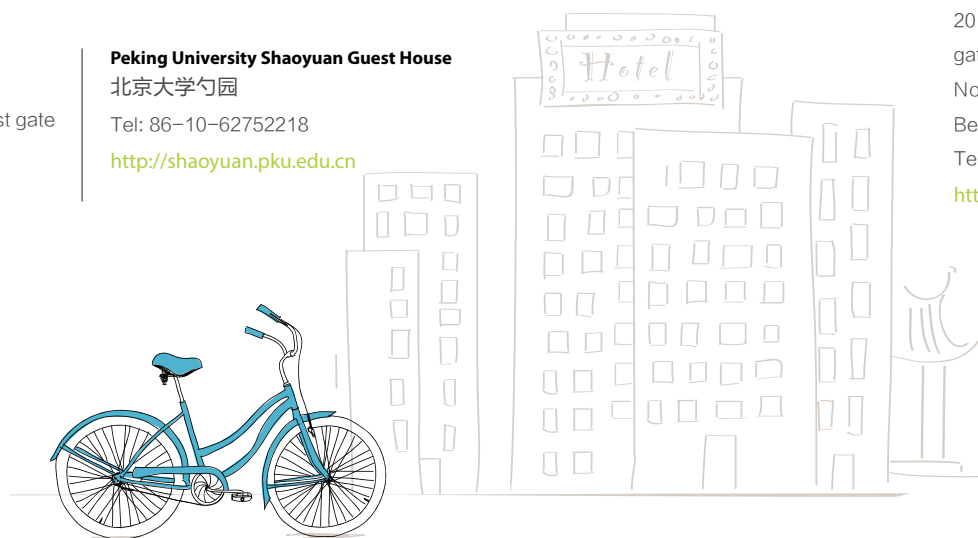
北京大学中关村新园
5 minutes walking distance from PKU east gate
Tel: +86-10-62752288
<http://pkugv.pku.edu.cn>

Peking University Shaoyuan Guest House

北京大学勺园
Tel: 86-10-62752218
<http://shaoyuan.pku.edu.cn>

The Lake View Hotel

北大博雅国际会议中心
Tel: 4009998488
<http://www.lakeviewshotel.com/>



Off Campus:

Resource Hotel

北京资源宾馆
1 minute walking distance from PKU southwest gate
No. 1 Yi He Yuan Road, Haidian District, Beijing, China
Tel: +86-10-62757199

ARIVA Beijing West Hotel & Serviced Apartment

北京海润艾丽华酒店及服务公寓
25 minutes walking distance from PKU southwest gate
36 Haidian Road South, Haidian District, Beijing, China
Tel: +86-10-82669999
Email: reservation.beijing@stayariva.com.cn
<https://www.stayariva.com/en>

CROWNE Plaza

北京中关村皇冠假日酒店
20 minutes walking distance from PKU south gate
No. 106, Zhichun Road, Haidian District, Beijing, China.
Tel: +86-10-59938888
<http://www.ihg.com>

You Dian Liaoyangyuan

邮电疗养院
15 minutes walking distance from PKU west gate
Tel: +86-10-62547799
<http://www.bjposthotel.cn>

Wenjin Hotel

北京文津国际酒店
20 minutes walking distance from PKU east gate
No. 5 Building, Zhongguancun East Road, Haidian District, Beijing, China
Tel: +86-10-62525566
<http://www.wenjin.com.cn>

Beijing Xihua Hotel

北京锡华商务酒店
5 minutes walking distance from PKU west gate
No.12, Yi He Yuan Road, Haidian District, Beijing, China
Tel: +86-10-62646688

JINJIANG Inn (ZhongGuanCun)

锦江之星酒店(中关村店)
10 minutes walking distance from PKU southwest gate
No.42, Haidian Road, Haidian District, Beijing, China
Tel: +86-400-820-9999
<http://www.jinjianginns.com>

Students may search for other temporary housings at these search engines:
<http://www.beijingbuddy.com> <http://english.ctrip.com/>

Finances ★

There are several banks near Peking University where you can set up a bank account after you arrive in Beijing. If you are planning to convert foreign currencies into RMB, the banks in Beijing accept the foreign currencies of: Pound Sterling, Hong Kong Dollar, American Dollar, Euro, Japanese Yen, Canadian Dollar, Australian Dollar, etc.

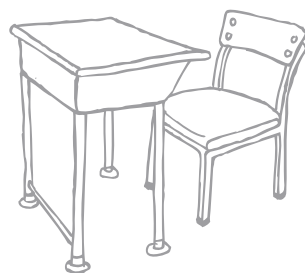
Bank of China: <http://www.boc.cn/>

Many banks in Beijing accept American Dollar Traveler's Checks; however, it takes more than 40 working days to process the checks.

If you are planning to wire-transfer funds/money to your Beijing bank account, do prepare some "on-hand" cash to cover the expenses needed for short-term housing, meals, etc. To be on a safe side, we recommend you to carry the amount (of cash) that is enough to cover your monthly living expenses as it takes several working days for the money-transfer to be completed.

Our estimation for the average cost of living per month in Beijing is 6,000 RMB (including housing, food, transportation, etc.).

There are limitations to the cash you could draw daily with your credit card. Please confirm with your bank before you leave how much you could draw daily in China.



What to Bring ★

Do make sure that you keep at least 2 photocopies of your important documents. You should consider having your important documents, such as medical prescriptions and marriage certificates (if necessary), translated into Mandarin before leaving your country.

Below is the checklist of important documents that you must carry with you to Beijing:

- Valid passport and visa
- Admission Letter from Peking University (original copy)
- Visa Application for Study in China form (also known as the JW201/JW202 form) (original)
- Tuition (if self-funding)
- 2-inch full-faced photos with white background (at least 2 copies)
- Physical examination record and blood test reports (original, if available)
- Passport, visa, marriage certificate and birth certificates of your family members (if any)

You may also consider bringing these documents with you if you deem them necessary:



Packing for Your Trip ★

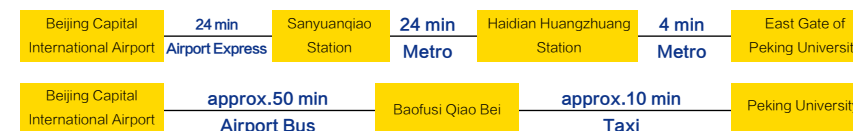
Travel light. Most daily necessities can be easily purchased in convenience stores, supermarkets and shopping malls in Beijing. We recommend that you purchase your daily necessities (such as paper folders, cooking utensils, mirrors, etc.) in Beijing after you have settled in, as you will then have a better idea of what you actually need.

If possible, do consider packing with you a towel and a set of sheets from home. You might need them to "settle-down" with on the day you arrive in Beijing.

We strongly suggest you bring along the things that will make you feel at home, such as posters, photos and cultural items from your country. These mementos from home may help make you feel comfortable in Beijing and also minimize cultural shocks as well as homesickness.

Getting to PKU from the Airport ?

BCIA Express:(approx.1h)



TAXI



Taxi is the most convenient transportation to the University from the airport. The regular taxi meter-rate is 2.3 RMB/km. As the Capital Airport is located 40km northeast from the campus, it will cost you around 100-130 RMB (expressway fee of 10 RMB and bunker surcharge of 1 RMB included) to get to the university from the airport. From 23:00 to 5:00am of next day taxi drivers will charge certain more fee. It takes approximately 1-1.5 hours to arrive at PKU from the airport, depending on the traffic.

Please remember to ask the driver for the receipt

BUS



You may also take the airport shuttle bus (Line 5) to Peking University. The airport shuttle fare is 30RMB, and you may purchase the ticket at the shuttle bus booth located just outside the Terminal 2 or Terminal 3.

Line 5 Shuttle Bus operating hours: 6:50 a.m. to 24:00
For more information, please visit the website:
<http://en.bcia.com.cn/>

SUBWAY



You may also take the subway. Take the Line 'Airport Express' from Terminal 2 or Terminal 3, and transfer to Line 10 at the 'Sanyuanqiao' station, and then transfer to Line 4 at 'Haidian Huangzhuang' station, and finally get off at 'The East Gate of Peking University' station. The Line 'Airport Express' charges 25 RMB/person, and the subway charges 5 RMB/person.

The Line 'Airport Express' operating hours:
6:20-22:50 (from Terminal 3), 6:35-23:10 (from Terminal 2).

UPON YOUR ARRIVAL

Residence Registration ★ at Local Police Station

In accordance with Rules for the Implementation of the Chinese Law on Control of the Entry and Exit of Foreigners, international students must register at the local police station within 24 hours upon their arrival. If you stay in a hotel or live in on-campus international student dormitories, you need not register since the hotel/accommodation office will help you register.

Failing to register at the local police station will be warned or fined up to 2000RMB.

Setting Up a Bank Account ★

Below are the banks near PKU where you can set up a bank account upon your arrival:



most
recommended

Bank of China

1 minute
walking

distance from
the Southwest
Gate



Bank of Beijing

2 minutes
walking distance

from the East
Gate



China
Construction
Bank

5 minutes
walking

distance from
the South Gate



Industrial and
Commercial
Bank of China

On campus



Agricultural
Bank of China

On campus

It is required that you present your passport and a Certificate of Approval, which you may get from the PKU International Students Division, to the bank staff when you open a bank account or exchange currencies. In addition to that, remember to apply or ask for a UnionPay Card.

The UnionPay Card functions as a Debit Card, it enables you to transfer money from your saving/checking account directly to the recipient's account and it is commonly used in Beijing.

Students are recommended to first open a bank account in Beijing, convert foreign currencies into RMB, and then make tuition payment to PKU via Bank Card.

Medical Insurance ★

The Chinese Ministry of Education requires that all international students be medically insured throughout their study in China. This policy is crucial to the health, wellness and success of international students.

Peking University international students are required to purchase the Comprehensive Insurance Plan for Foreign Students, which is offered by the Ping An Annuity Insurance Company of China, on the day of registration. Please note that students without valid medical insurance are not allowed to register.

You may purchase the medical insurance online (<http://www.lxbx.net>) 15 days before the day of registration. The insurance company's staff will come to PKU on the day of registration, and you can also purchase your medical insurance on spot.

For further details please refer to the Insurance Information part in Chapter 3 of this book.

For more information about the insurance plans offered by Ping An, please visit
<http://www.lxbx.net>

Registration ★

Registration Procedures

	Undergraduates, Postgraduates, Senior visiting students, Research Scholars	General visiting students
Day of Registration	Purchase medical insurance Register and collect orientation package Pay tuition Enroll at your department/school Sign up for other orientation activities Obtain Campus Card	Purchase medical insurance Register and collect orientation package Pay tuition Sign up for other orientation activities Obtain Campus Card
1-2 weeks after registration	Obtain student ID Visa/Residence Permit application	Course-selection tutorial Visa/Residence Permit application

All students have to register on their designated day of registration. Students must bring the following documents to register:

Admission Notification (original copy)
Visa Application for Study in China form (JW201/JW202 form) (original copy)
Physical examination record and blood test reports(original in Chinese/English, if available)
Passport and valid visa

Please keep in mind that no one can register on your behalf.

Students must have cleared their tuition payment by the end of the day of registration. Otherwise, the registration process cannot be completed.

Students are required to arrive no later than the day of registration (specific date is written on the admission letter). Those who will be arriving late must write a letter to the International Students Division via fax (86-10-62751233) or email (study@pku.edu.cn), informing the staff of your late arrival and its reasons.

Students who have not registered after 2 weeks since their designated day of registration will be dismissed from the university.

Tuition Payment ★

Students must have paid the full amount of one year' s tuition by the end of the day of registration. The university only accepts payment made in RMB.

Tuition payment may be completed on the day of registration in the following ways. For any reasons you would like to pay your tuition before the registration day, you could pay via UnionPay Card (also called 'Yinlian Card' 银联卡) one week before the day of registration.

1

UnionPay Card

We recommend students to pay their tuition via UnionPay Card as this is the safest and the most convenient way to transfer large sums of money. The UnionPay Card functions as a Debit Card, it transfers money from your saving/checking account directly to the recipient' s account and it is commonly used in Beijing.

2

Cash (in RMB) (Only applicable on the day of registration in the Autumn Semester)

3

Online Payment

Log on to the Peking University International Student Online Service website: www.studyatpku.com. Enter the system with your username and password. There are two modes of payment:

- For payment using a foreign bank account, you can use either VISA or Mastercard card.
- For payment using a Chinese account, you can use Alipay, Wechat or bank card payment.

4

Wire Transfer

The university' s bank details for wire transfer are:

- Account Name: 北京大学 (Peking University)
- Account Number: 323356024746
- Branch Details: 中国银行北京北大支行
- Swift Code: BKCH CN BJ 110
- Remittance Information: Student ID number and Student' s name.

NOTES:

(1) Other bank cards (VISA, Master Card, etc.) are NOT applicable for on-spot tuition payment for the present.

(2) If you use wire transfer, the fund must arrive to PKU 15 days before the day of registration, and you also need to claim the tuition fee at the financial office after registration..



Health Report Verification ★

All students who are studying in China for more than 6 months must obtain a medical certificate issued by the Beijing International Travel Healthcare Center (BITHC). Students may be required to run several tests at the BITHC in order to get a medical certificate. New students who have their health report from their home country must have it verified by the BITHC.

Beijing International Travel Healthcare Center:

Address: No. 10 Dezheng Road, Haidian District, Beijing

Office Hours: 8:30 am - 11:00 am, Monday to Friday

Tel: 86-10-82403675

How to get to the BITHC:

Subway Line 4 to the Xiyuan station (西苑), transfer to Line 16 and get off at the Xibeiwang (西北旺), exit from the northeast gate (Exit B) and walk eastward 700 meters.



BEIJING LIFE

A Short History of Beijing ★

Beijing is a glamorous city with a long history of more than 2,900 years. As China's political, cultural and educational center, Beijing is a rapidly developing metropolis longing for various exchanges with other countries in this increasingly globalizing world.

Beijing is a hub of Chinese civilization and culture and boasts 7300 cultural relics and historic sites and more than 200 scenic spots. Traversing for several kilometers on lofty and rugged mountain ranges, the Great Wall is the only man-made structure that can be seen in the outer space. Noted for its undisturbed tranquility, the Summer Palace is a classic representative of royal gardens and summer retreats. Situated at the city's heart, the Forbidden City is a fine embodiment of China's long history and vibrant culture. Beijing is also well-known for its labyrinthine hutongs and square courtyards, which have become an integral part of this city after hundreds of years. This city has become a cultural monument with great vitality, encompassing great past glories and modern progress in economics, social systems, science and technology. Beijing also takes great pride in its cultural heritage and environment. Through adopting a strategy of sustainable development, this ancient city will display a brand-new image to the world.

August and September mark the end of summer and the beginning of autumn in Beijing, with temperatures ranging from 18 to 30 degrees Celsius. September and October is the best season to visit, with clear, blue skies allowing visitors to fully witness the charm and vastness of the city.

Chinese Culture and Customs ★

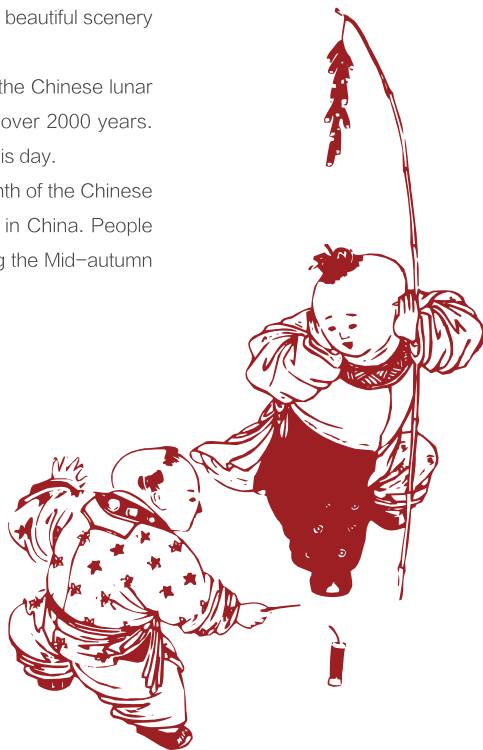
Traditional Festivals

Spring Festival is the first day of Chinese lunar new year. It is the most important, most featured and grandest traditional festival, and it has a history of over 4000 years. People eat dumplings, set off fireworks and pay visits to relatives and friends during Spring Festival. Due to the difference between Chinese lunar year and the common calendar year, Spring Festival normally takes place in January or February.

Tomb Sweeping day is one of the most important sacrifice days, and it is the day when people sweep tombs and offer sacrifices to ancestors. Tomb Sweeping day is normally in early April. In this season spring returns and the world is full of vigor, therefore people also go out to enjoy the beautiful scenery on Tomb Sweeping day.

Dragon Boat Festival is on the fifth day of the fifth month of the Chinese lunar year (in June of the calendar year), and it has a history of over 2000 years. People eat rice dumplings and hold dragon-boat racing on this day.

Mid-autumn Festival is on the fifteenth day of the eighth month of the Chinese lunar year, and it is the second grandest traditional festival in China. People eat moon cakes and enjoy the beauty of the full moon during the Mid-autumn Festival.



Offering Food and Other Things

Chinese people are not accustomed to opening gifts on spot when they receive gifts. Usually they would accept the gift and say “thank you” politely, but it does not mean that he/she does not love your gift.

In China, people would insist on the guest taking more food several times and then make sure that the guest indeed has had enough. This is different from other Western cultures.

Appellation Etiquette

Appellation is the way of addressing the targeted person politely. In Chinese schools, “laoshi (老师)” is a polite appellation. Professors and administrative officers are all addressed as “XX laoshi (老师)”, for instance, “Li laoshi (李老师)”, “Sun laoshi (孙老师)”, etc. It is not polite to address people with their full name.

Host a Dinner V.S. Go Dutch

Chinese people are warmhearted and hospitable. They love to invite their friends to dinner in restaurants. As a matter of fact, what people care about is not the delicious food but the fun of friends gathering together.

To host a dinner is another way of establishing and deepening friendship. People take turns to host dinners. It is considered impolite to be always invited to dinner and never host a dinner. Sometimes it happens in restaurants that people fall over each other to pay the bill. They seem to be fighting, but that is not a real fight.

In China, to go Dutch is not popular. Young people accept such way of payment. If you invite Chinese friends to dinner, you’d better confirm with your friends beforehand whether it is your treat or you will go Dutch with each other.

Public Transportation ★



There are many public buses that stop by PKU, which makes it convenient for our students to get around the city. Due to the fact that many roads in Beijing are under construction and that the city is constantly developing, the public transportation system (including routes, buses and subways) is subject to change.

<http://www.bjbus.com> is an interactive website that can help you find your way around the city via public transportation. Type your point of departure at “起点” and your point of destination at “终点” and click on the “查询” button. A window will appear informing you about the public buses, subways and the transfers that you will need to take in order to travel to your destination.



There is one subway station at the East Gate of Peking University, which is on the Subway Line 4.



Taxis are also readily available on and around campus. The regular taxi meter-rate is 2.3 RMB/kilometer. Do keep the receipt in case you need to get in touch with the driver or with the taxi company.

Please note that Motorcycles and Electric Vehicles without any license are not allowed on campus.

Airports and Railways ★

There are two airports in Beijing, the Capital International Airport and the Nanyuan Airport. Beijing Capital International Airport is in the northeast and 30 kilometers away from the urban district; Nanyuan Airport is in the south and 13 kilometers away. There are three terminals in Beijing Capital International Airport, and most of the airplanes take off and land there.

There are four large railway stations, Beijing West Railway Station, Beijing Railway Station, Beijing South Railway Station, Beijing North Railway Station (XIZHIMEN Railway Station). You could arrive at all the four stations by taking subway.

Travel in China ★

When you are traveling in China, you must bring along with you your passport and take care of your belongings. Please do keep at least 2 copies of your passport with you.

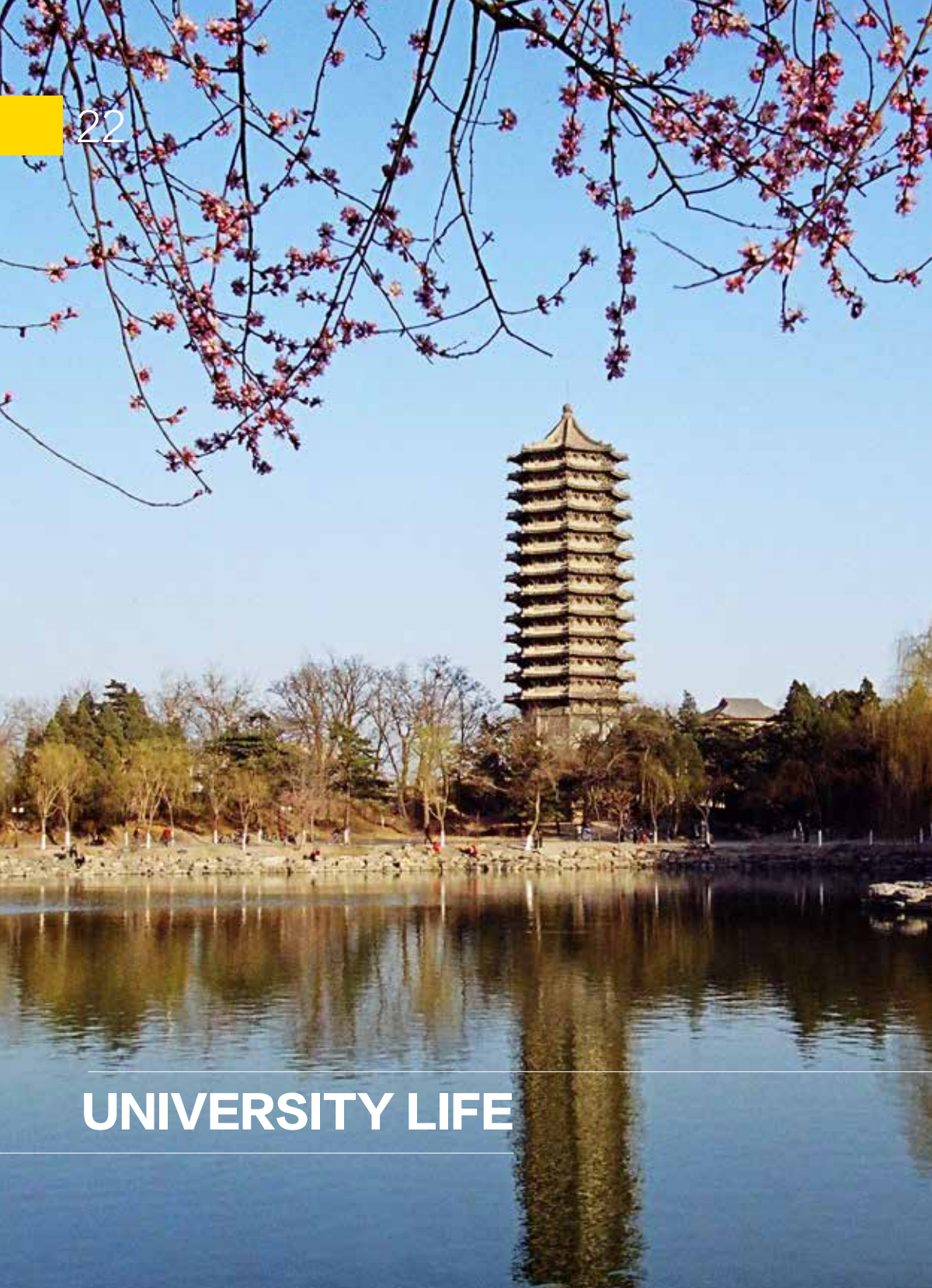
Your travel destination must be one that is open to visitors/foreigners. You must NOT enter restricted areas/regions that are prohibited to visitors/foreigners without obtaining prior approval from the Chinese authorities. Students who need to enter the restricted areas/regions for research purposes must apply for the appropriate authorization in order to set foot into these places.

Students are only permitted to travel during weekends, holidays, summer and winter breaks. Students cannot request leave to travel during their class periods.

The Cost of Living ★

The cost of living in Beijing is a bit higher than most cities in China, and it depends on many factors, including where you live, how often you go out, and how you manage your money. While everyone is a bit different, here are some estimates:

Accommodation	approximately 4000RMB/month
Board (meals)	approximately 1200RMB/month
Transportation and other miscellaneous costs	approximately 5000RMB/year



UNIVERSITY LIFE



About Peking University ★

Established in 1898, Peking University was originally founded as the Imperial University of Peking—the first national comprehensive university in modern China. For over a century, she has contributed to the development of China and the destiny of its people, dedicating herself to promoting the prosperity of the nation by embracing science, democracy, patriotism and progress as the core virtues. Building on China's cultural heritage that extends over five millennia, Peking University is a pioneer in China's higher education reform in the 21st century and plays a crucial role in China's modernization.

As China's leading higher education institution for teaching and research, Peking University enjoys an excellent academic reputation, attracting top scholars and students from China and all over the world. In accordance with its academic brilliance, Peking University continues to expand its collaborative research by developing a global network of partnership through innovative exchange programs with over 260 world renowned institutions in more than 50 countries and regions. She has also hosted many distinguished guests including over 60 state heads, 50 Nobel Laureates and many presidents of prestigious institutions. Their visits reflect Peking University's international reputation and progress toward establishing itself as a world-class university.

For more details about PKU, please visit <http://www.pku.edu.cn>

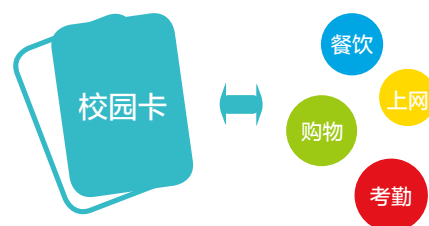
The Chinese Academic Year ★

There are two semesters in a Chinese academic year. Fall Semester is the beginning of a new academic year, usually from September to January next year. Spring Semester usually starts in late February and ends in late June. Between the two semesters there are the winter vacation and summer vacation. The summer vacation usually lasts two months, and the university would arrange summer school courses. The winter vacation is four weeks and normally connected with the Spring Festival.

Due to the unfixed date of the Spring Festival, the specific registration date for every semester is not fixed, so you need to check the PKU's academic calendar intermittently.

Campus Card ★

At current, Peking University campus cards can be used to borrow library books, buy food and beverage from campus cafeterias, make purchases at on-campus supermarkets, make online payments, and keep track of attendance. The campus card contains personal information and consumption data. When using your card to purchase food, you just put it near a scanner's reading area, and the correct amount will be deducted from your card.



Entering Campus

Please show the safeguard your campus card when entering campus.

Consumption Password

When your campus card consumption reaches certain amount, the consumption password is needed. The consumption password is the last six digits of your passport number. However, if there is an English letter among the last six places, the password will be 888888. If the last place of your passport number is an English letter, the password will be the six digits before the letter. Passwords can be modified on the campus card POS machine or at the Campus Card Center.

Borrowing Books

When entering the library, you need to swipe your campus card on the turnstile before you are admitted entry. Visiting students need to activate the campus card at the Library's Card Office when entering the library for the first time.

When using your campus card to borrow or return books, you can give your card to the staff member, or just put it on the reader directly.

Consumption

Campus cards can be used in all campus cafeterias. When using the card, wait for the staff to input the correct amount, then place your card on the reading area, and wait for the "beep". The "beep" means that the amount has been successfully deducted. The screen will then show your card's balance. If you hear continuous beeps, that means the consumption is unsuccessful. In that case, your card may have an insufficient balance, have been damaged or suspended. Please visit the Campus Card Center at your earliest convenience.

For your consumption security, 30 RMB is the limit for each meal. Your consumption password is requested if the limit is exceeded.



Paying Internet Fees

Peking University's Computer Center creates new internet account for all freshmen. The user name is your student ID number and the login password is your date of birth (yyyymmdd). You need to transfer certain amount of money from your campus card into your internet account through the transfer machines on campus.

Please click the "转账业务" (transfer) button on the transfer machine, then click "缴网络费" (pay the internet fee), input your consumption password, and then follow the instructions as shown.



Loss of Campus Card

If in any case you lose your campus card, you must lock the card as soon as possible. To lock the campus card, you could either use a transfer machine or visit the Campus Card Center in person to complete the procedures.

If luckily your campus card is found later, you can unlock your card at the Campus Card Center in person with your Certificate of Enrollment.

Charging Campus Card

You may charge your campus card at the Campus Card Center.

Replacement of Campus Card

After you get the campus card, within three months if your card fails to work and there is no obvious damage to the card (bent, scratched, etc.), the Campus Card Center will replace your card for free. If the campus card has been lost or is damaged, you have to pay 40RMB for the new card.

Campus Card Center

Address: B1-117, New Sun Student Center (新太阳学生中心)

Tel: 62767858

Web: <http://card.pku.edu.cn>



Library ★

The Peking University Library is one of the largest university libraries in Asia and has a collection of over 8 million books. Due to security reasons, students are required to swipe their campus card, which serves as their library card, at the building's entrance in order to enter the library.

The library's loan period for books is one month. Students may renew their books in person at the library or online at the library's website (<http://www.lib.pku.edu.cn>). Students with late returns will be penalized according to the library's rules and regulations.

Each department/school generally has its own library, you may inquire from your department/school regarding its facilities and its regulations.

To log in on the website, user name and password are needed. The user name is your student ID number, and the initial password is your date of birth (yyyymmdd). After logging in you may reserve books, renew books and check the status of the books.

If you encounter any problems when borrowing books, you may ask the library workers online. Visiting students and research scholars who would like to borrow books must take their Campus Card to the Library Card Office and pay the deposit. When leaving the university they could cancel their account and get back the deposit from the library.

Library Card Office

Tel: 62754246

Web: <http://www.lib.pku.edu.cn>

Accommodation ★

International Students may live on campus at the Shao Yuan Student Dormitory or Zhongguanyuan Global Village. Students who live on campus must abide by the rules and regulations of their residence.

Students who live off campus must register at the police station of their residential area and obtain Temporary Residence Certificate (临时住宿登记表) from the local police station. If you are living off campus, do ensure that your rental contract with your landlord is legitimate and reliable.

Students who changed their address and contact information while they are studying at Peking University MUST inform the International Students Division of their new and recent address, telephone number and email. It is important for the International Students Division to be able to contact its students because it often sends out important notifications to them. The International Students Division maintains a strict policy of keeping all contact information confidential.

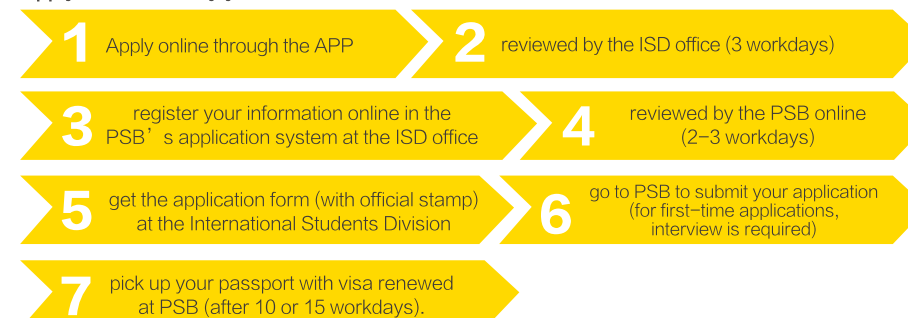
Student Visa Issues ★

Visa and Residence Permit are two of the most important documents that enable you to legally reside in China and pursue your studies. The Visa and Residence Permit application procedures can be complicated. So, please DO pay close attention to this part. If you have further inquiries or problems regarding the visa issues, do not hesitate to contact the staff at the International Students Division (ISD).

Application and Procedures

First of all, you need to install the “Study In PKU” APP and apply online. After your application is reviewed, you can choose either to go to the Beijing Public Security Bureau (PSB) to apply for the visa on your own, or to use the agency service provided by the TradersLink Company. Please refer to the procedures listed below:

Apply for the visa by yourself:



Submit your application through the visa service agency:



Service fee	150RMB/person
Venue	Room 329, New Sun Student Center



Scan the QR code and install the APP

Visa Types

- 1 X1 Visa**
Your X1 visa will automatically expire 30 days after entering mainland China. X1 visa holders have to apply for the Resident Permit at the International Students Division before the X1 visa expires. It cannot be changed to any other type of visa. X1 visa holders must also provide a health certificate from Beijing International Travel Healthcare Center.
- 2 X2 Visa**
The X2 visa is a short-term study visa, with the expiration date listed on the visa page. It clearly states the period of time that a student can legally stay in China. For example, if you enter China on Aug 25, with an X2 visa that will expire in 90 days, you have to leave China before Nov. 23.

The number of entries is also listed on the visa page. For example, an X2 visa with two entries means you can enter China twice, and the expiration effects the second time you enter China.
- 3 Residence Permit**
International students who will stay in China for more than 1 year are required to apply for a residence permit. The expiration date will be listed on the permit. During this time, students can exit and enter China without entry limits.
- 4 S visas**
There are two types of S visa. Long-term dependant visa S1 and short-term dependant visa S2. For family members who are going to stay in China for more than 180 days, please apply for a S1 visa; for those who will remain in China for less than 180 days, please apply for a S2 visa.

Housing Registration

In accordance with Rules for the Implementation of the Law of the People’s Republic of China on Control of the Entry and Exit of Aliens, foreigners MUST report and register their address within 24 hours upon arrival. Your landlord or housing representative/agent should visit the local police station to fill in the registration form of temporary residence (临时住宿登记表) on your behalf, or you can visit the local police station in person with your own passport and your host’s household registration (户口) information.

If you are staying at the Shao Yuan or the Global Village dormitories, please bring your passport to the front desk, and they will help you with the registration.

If you live off-campus, you and your landlord (or housing agent) must bring all the required documents to the local police station to fill in the registration form of temporary residence.

NOTE: if you change your passport, visa or address, you MUST re-register with the local police station within 10 days, otherwise it will be considered an illegal residence.

Visa and Residence Permit Application

1. Visa Extension

If students with an X2 visa must extend their visa to study at PKU or add more entries to their visa, they will have to complete the visa extension process.

Required documents and procedures:

Bring your student ID, valid passport, valid admission letter, JW202 (JW201) form, registration form of temporary residence and a passport photo to the International Students Division to apply for a visa extension.

For students who pay for their own tuition and medical insurance, please bring the receipts of these purchases.

Attach a photo to your Application Form and get it stamped by the International Students Division, then bring the form, your passport and all of the aforementioned required documents to the Public Security Bureau to extend the visa.

NOTE: There is an expiration date on your new visa with more entries. This expiration date affects your current trip. There is another stay length listed in the remarks section of the visa, and this affects your next trip to China.



2. First Time Residence Permit Application

International students who enter China with an X1 visa should apply for a residence permit within 30 days. If it is your first time applying for a residence permit, it must be for a period of more than 180 days.

Required documents:

Health Certificate from Beijing International Travel Healthcare Center (original)

Admission letter and JW201/202 form (original)

A passport photo

Registration form of temporary residence

For students who pay for their own tuition and medical insurance, please bring the receipts of these purchases.

NOTE: (1) International students with an X2 visa who will be studying in China for more than half a year must also apply for a residence permit. Please refer to the required documents above.

(2) Students under 18 in addition also need to submit photocopies of parents' passports, birth certificate (in Chinese/English).



3. Extension of Residence Permit

If you will study at PKU longer than your current permit allows, you will have to apply for an extension of the residence permit (the extension must be longer than 30 days).

Required documents and procedures:

Bring your student ID, valid passport, registration form of temporary residence and a passport photo to the International Students Division, and apply for residence permit extension.

For students who pay for their own tuition and medical insurance, please bring the receipts of these purchases.

Attach a photo to your Application Form and get it stamped by the International Students Division, then bring the form and all of the aforementioned required documents to the Public Security Bureau to extend the residence permit.

NOTE: Students with non-study Residence Permit or Residence Permit issued by other cities must apply for the new Residence Permit within 10 days upon registration.

Freshmen who already have a valid residence permit also need to submit the graduation certificate from the previous school and the original PKU admission letter.

5. Dependant Visa Application

As an international student, you can apply for an S1 (long-term) or S2 (short-term) visa for your spouse who does not have Chinese citizenship or for your children under 18 years of age. There is no limit to the application times; however, the S visa must expire no later than the international students' residence permit.

Required documents and procedures:

Valid passport of the international student

Valid passport of the family member

Registration form of temporary residence for both the international student and the family member

Proof of relationship

When applying for an S1/S2 visa, the proof of relationship must be authorized by the Chinese embassy in your country.

Change of Passport

If you change your passport in China, you have to update your passport information with the International Students Division within 10 days, and then go to the Public Security Bureau to update your passport number.

Replacement of a Lost Passport

If you lose your passport in China, you have to follow the directions listed below:

- 1 You have to report the loss of the passport to the police station where you lost it, and the police will provide proof of the loss of the passport.
- 2 Get a letter from the PKU International Students Division
- 3 Bring proof documents from both the police station and the ISD to get a lost passport proof from county-level public security bureau.
- 4 Use the aforementioned documents to apply for a new passport at your country's embassy in Beijing.
- 5 After obtaining your new passport, you should go to the International Students Division to update your passport information within 10 days, and then go to the Public Security Bureau to apply for a new visa or residence permit. You also have to update your residence information at the local police station.

Cancellation of Your Visa and Residence Permit

If you defer, withdraw, suspend, transfer or leave school, you must cancel your visa and residence permit provided by PKU. You must change your current visa or residence permit to a 30-day temporary visa (0 entries); otherwise PKU will not approve your request for transfer or study suspension.

Change of Cell Phone Number

If you change your cell phone number during your study at PKU, you MUST report your new number to the International Students Division.

Penalty for Illegal Residence

If your visa, residence permit and dormitory registration expire and you do not update them timely, you will be regarded as an illegal resident. Depending on the severity of the situation, you might receive a warning or be fined from 500 RMB up to 10,000 RMB. You might even be arrested or even deported from China. Thus, please pay close attention to your visa/residence permit and your housing/dormitory registration status to avoid unnecessary troubles.

Leaving China after Completing Your Studies

International Students who have completed their studies are required to leave mainland China before the expiration date of their visa. If you have reasons to remain in China after the expiration date of your visa, you must first get the approval from the International Students Division and then apply for visa/residence permit extension.

Chinese Laws and Regulations

The legal rights of international students will be protected by the Chinese Law. At the same time, international students are required to obey all the Chinese Laws as well as the university's rules and regulations. For instance: The People's Republic of China's Rules for the Entry and Exit of Foreigners, The Beijing Traffic Laws, Regulations for Institutions of Higher Learning, The PKU Handbook for Undergraduate Students, The PKU Handbook for Graduate Students, etc.

Beijing Public Security Bureau:

Address: No. 2, Dongdajie, Andingmen, Dongcheng District, Beijing

Office Hours: 9:00 am–17:00 (from Monday to Saturday)

Tel: 86–10–84020101

How to get there: Subway Line 2 to Lama Temple Station (雍和宫站), exit at the southeast gate and walk east 500 meters.

Insurance Information ★

Students who have purchased the Comprehensive Medical Insurance offered by Ping An Insurance Company may visit its website for more information about insurance premium, coverage, liabilities exemption and procedures for insurance claims.

Here is some basic information:

Insurance Premium (RMB)	Insurance Liabilities	Insurance Amount (RMB)
400/person /half a year	Liability for Death & Accidental Disability	100000
	Medical Treatment for Accidental Injury	20000
	Medical Treatment for Outpatient and Emergency (with the daily limit of 600RMB; beyond the start to pay limit of 650RMB, the insured can enjoy 85% of reimbursement)	20000
	Hospitalization Medical Treatment	400000
800/person/year	Liability for Death & Accidental Disability	100000
	Medical Treatment for Accidental Injury	20000
	Medical Treatment for Outpatient and Emergency (with the daily limit of 600RMB; beyond the start to pay limit of 650RMB, the insured can enjoy 85% of reimbursement)	20000
	Hospitalization Medical Treatment	400000

Ping An Insurance Company:

Tel: 4008105119-1 Web: www.lxbx.net



Health Care Services ★

The Peking University Campus Hospital and the Peking University Third Hospital are equipped with sufficient medical facilities that are accessible to PKU students. If you feel ill, please bring your Campus Card to these hospitals to arrange for medical appointments. Students may also visit the neighboring hospitals, the Haidian Hospital at Huangzhuang and the Xiyuan Hospital. Other main hospitals in Beijing include: the Peking Union Medical College Hospital, the Beijing Hospital, the China-Japan Friendship Hospital and the Tongren Hospital.

Since all international students must be medically insured, it is important for you to make sure that your health plan provides coverage for all hospital medical treatments. It serves to be helpful that you inquire from your insurance company regarding the coverage of your insurance plan and its validity in Beijing. If you have purchased medical insurance from the Ping An Insurance Company of China, it is recommended that you first call their 24-hour hotline prior to getting medical treatment: 400-810-5119. After dialing the number, please press the 1 key to be directed to the correct department (Note: Chinese/English bilingual service is offered).

Hospital Address and Contact Number:**Peking University Campus Hospital:**

Add.: on campus

Tel: 6275-1919

Peking University Third Hospital:

Add.: 49 HuaYuan North Rd., Haidian District

Tel: 8226-6699

Haidian Hospital:

Add.: 29 Zhongguancun Road, Haidian District

Tel: 8261-9999;6258-3093

Xiyuan Hospital:

Add.: 1 Xiyuan Caochang, Haidian District

Tel: 6283-5678

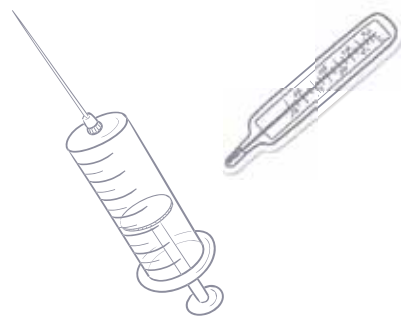
Peking Union Medical College Hospital:

Add.: (West) 41 Damucang Hutong,
Xicheng District

(East) 1 Shuai Fu Community,

Dong Cheng District

Tel: 6915-6114

**Beijing Hospital:**

Add.: 1 Dong Dan Da Hua Rd.,

Dongcheng District

Tel: 6528-2171; 8513-2266

China-Japan Friendship Hospital:

Add.: Ying Hua East Rd.,

Chaoyang District

Tel: 8420-5288

Beijing Friendship Hospital:

Add.: 95 Yong An Rd., Xicheng District

Tel: 6301-6616

Tongren Hospital:

Add.: (West) 1 Dongjiao Minxiang,

Dongcheng District

(East) 8 Chong Wen Men Nei Rd.,

Dongcheng District

Tel: 5826-6699

**Beijing Emergency Center Phone
Number: 120 or 999**

**On-campus Miscellaneous Facilities** ★

Students may dine at canteens and dining halls on campus. There are Nong Yuan, Shao Yuan, Yi Yuan, Yan Nan Meishi, Students' Canteen No.1, Students' Canteen No.5, Chang Chun Dining Hall, etc.

Other facilities that are available on campus include PKU hospital, post office, convenience stores, banks, bookstores, laundry, photo development shops, gyms and a theater.

Convenience Stores

Wumei Mart and Family Mart are on campus where students may purchase their daily necessities as well as groceries.

Wumei Mart: B1, 45A Dormitory

Family Mart: B1, Dormitory No. 29

Photocopy Shops

There are many photocopy shops on campus at the underground B1, Dormitory No. 29, and it is cheap to print documents.

Photographer's Shops

The recommended on-campus photographer's shop is located at the underground B2, New Sun Student Center.

Mobile Services

The two largest mobile service companies in China are China Mobile and China Unicom. After you arrive in China, you may buy the SIM card from either of the two companies. The mobile service shops on PKU campus:

China Mobile: B1, 45A Dormitory

China Unicom: near Side East Gate

Mailing Services

There is a post office on campus besides the Industrial and Commercial Bank of China.

For on-campus residences, there is a mailroom in Shao Yuan's Building 7 and Zhongguanyuan Global Village's Building 1, respectively. The mailroom will send you a 'notification letter' whenever you receive an incoming mail (may it be letter, package or money order).

To claim your mail, you must present your photo ID (Campus Card or Passport) to the mailroom. If you are to claim a package or a money order, you will first need to collect a 'package notice' / 'money order notice' from the mailroom by presenting your photo ID to the staff. You will then have to bring the 'package notice' / 'money order notice' together with your photo ID to the main post office to collect your mail.



Letter Address Format

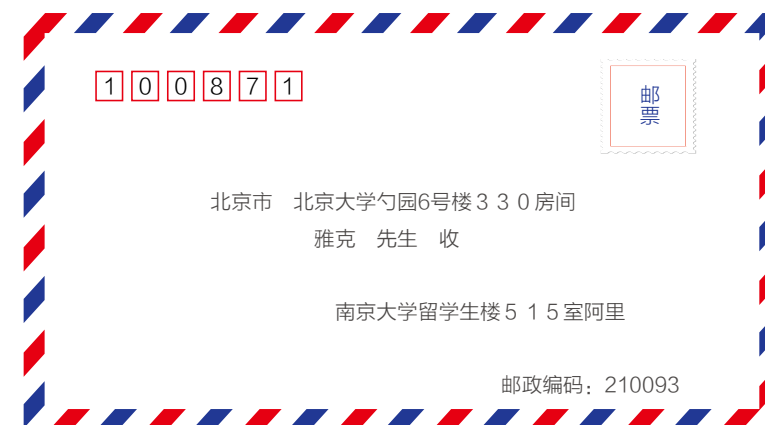
The address of Peking University may be written in English or Chinese. For example:

Mr. John Williams
6-305 Shao-Yuan Building
Peking University
Beijing, 100871
People's Republic of China

Or

中国 北京 100871
北京大学 勺园6号楼305房间
约翰·威廉姆斯 先生

For letters that are to be sent domestically, please use the following format that includes the name, the address and the postcode of both the recipient and the sender. Write the postcode of the recipient on the top left corner of the envelope..



The above letter is addressed to Shao Yuan. If you live off-campus, please inquire from your landlord regarding your complete address.

To write letters to be sent abroad, please use the international customary format to write the address on the front side of the envelope. If you write the address in other languages rather than Chinese, you also need to write the targeted country's name in Chinese on the envelope.

Internet Services

All international students' dormitories have an Internet connection. You may also access the Internet at the Computer Service Center (计算机中心), the Library, and the Internet cafes on campus. Peking University often issues important information and news on the website, and we recommend that you regularly check the latest information.

In the international students' dormitories, the Internet connection is automatically established. This means that when a computer connects to the schools network, both the IP and DNS addresses will be obtained automatically, and no special setup is required to browse websites.



If you have a problem with your room's Internet connection, please contact the Computer Service Center.

Wireless Internet is also available on campus.

Computer Service Center

Add.: Room 1340, Natural Science Building 1
Tel: 6275-1023

Useful Websites

Here we list some useful websites for international students:

Peking University Homepage → <http://www.pku.edu.cn>

Students are encouraged to visit this website as it provides detailed information regarding the university's services for international students.

International Students Division → <http://www.isd.pku.edu.cn>

This is the main website for international students. You can access information regarding program application, orientation, graduation, scholarships, student activities, etc.

If your phone could download and install WeChat, you can scan the following code and see the latest news at all times and places.



PKU Office of Educational Administration: <http://dean.pku.edu.cn>

PKU Graduate School: <http://grs.pku.edu.cn/>

PKU Library: <http://www.lib.pku.edu.cn/>

China Scholarship Council: <http://www.csc.edu.cn>,

which contains information regarding the Chinese Government Scholarship.

Banks and Foreign Currency Exchange

Ren Min Bi (RMB) is the sole legal tender of China. The unit used for the RMB is Yuan and it has the smaller denominations of Jiao and Fen (1 Yuan = 10 Jiao = 100 Fen).

RMB is issued in both note and coin forms. The paper notes come in the denominations of 100 Yuan, 50 Yuan, 20 Yuan, 10 Yuan, 5 Yuan, 2 Yuan, 1 Yuan, 5 Jiao, 2 Jiao and 1 Jiao; and the denominations for coins are 1 Yuan, 5 Jiao, 1 Jiao, 5 Fen, 2 Fen and 1 Fen.

For your own safety, do not exchange money on the streets; otherwise you may risk getting conned. When exchanging foreign currency at banks, you will be required to present your passport to the bank staff. You may also deposit foreign currencies (Pound Sterling, Hong Kong Dollar, American Dollar, Euro, etc.) directly into your account. Do inquire from the bank staff for further details. The location of these banks can be found on the PKU campus map or the city map of Beijing.

The banks that are located nearby Peking University are:

Bank of China (中国银行)

Tel: 95566
Web: <http://www.boc.cn/>

Bank of Beijing (北京银行)

Tel: 95526
Web: <http://www.bankofbeijing.com.cn>

China Construction Bank (中国建设银行)

Tel: 95533
Web: <http://www.ccb.com/>

China Minsheng Bank (中国民生银行)

Tel: 95568
Web: <http://www.cmbc.com.cn/>

The banks that can be found on the PKU campus are:

Industrial and Commercial Bank of China (中国工商银行)

Tel: 95588
Web: <http://www.icbc.com.cn/>

Agricultural Bank of China (中国农业银行)

Tel: 95599
Web: <http://www.abchina.com/>

Holidays

All international students enjoy the same school holidays as Chinese students. The university does not schedule any school breaks for foreign holidays/celebrations.

Students may find the university's holiday schedule in the academic calendar. Furthermore, Peking University's homepage will announce the details of the holiday schedules shortly before the breaks.

The following are the prominent holidays (winter and summer vacations are not included):

January 1	Yuan Dan (New Year Holiday)
April 4	Tomb Sweeping Day
May 1-3	Labors' Day Holiday
In June	Dragon-Boat Festival
In September	Mid-Autumn Festival
October 1-7	National Holiday

Portal of Peking University: <https://portal.pku.edu.cn>

Leisure Activities on Campus ★

The International Students Division (ISD) organizes cultural events, trips and tours around the city for international students. Information regarding these events will be published on the ISD website (www.isd.pku.edu.cn) under the "Notice", and a myriad of activities including performances, exhibits, lectures, and other activities can also be found under "EVENTS". In addition, schools/departments also offer their own extracurricular activities, and we highly recommend you to pay attention to these notices and we also encourage you to participate in these activities.

Students are also encouraged to join clubs and associations such as the cultural performance club, dance club, athletic clubs, choir, orchestra and other student organizations.

Sports and Recreation Centers

The university provides its students with facilities for sports and recreation. Some facilities charge certain fee for usage.

May 4th Playground: Southeast of Peking University (jogging, basketball, badminton, football, etc.)

PKU Gymnasium: East of Peking University (recreation, badminton, swimming, basketball, etc.)

Gymnasium No. 1: East side of Wei Ming Lake (rock climbing, football, etc.)

Gymnasium No. 2: South side of Jing Yuan (tennis, basketball, etc.)

Kang Mei Le Recreation Center: B1, Computer Service Center

Kang Le Recreation Center: B1, Building 4, Zhongguanyuan Global Village

Please remember to take care of these facilities and equipment and do not interrupt school activities, classes, and other activities that may occur at these venues.

Learning Commons

The Learning Commons is located on the second floor of Building No.5, Zhongguanyuan Global Village. In the center there are numerous Chinese and English books introducing Chinese history, culture and society, including books donated by PKU international alumni. There are also separate rooms for group discussion and self-study as well as a conference room which may hold 60-70 people. To reserve the conference room or discussion rooms, please submit a written application at least one week before to the International Students Division.

Students' Associations ★

Peking University has more than a hundred students' associations. These associations recruit new members in March and September every year. Students are encouraged to be active in their university life by getting involved in the various organizations/societies that they are interested in.

If you want to establish a student club or association, you must submit a written application and get the approval from the International Students Division, and the student clubs and associations must obey Chinese laws and the regulations of Peking University.

As an international student, you may want to contact some students at PKU from your country. The following information to you may be helpful:

Students' Association	Contact Information
Singapore Students' Association (Beijing)	Email: exco@ssabeijing.org
PKU Korean Students' Association	Email: pku_korea@163.com
PKU Japanese Student Association	Email: pku_jpn@163.com
PKU Malaysian Student Association	Email: pkumsa@163.com
PKU African Students' Association	Email: pekingafricanstudents@yahoo.com
PKU Latin American Students' Association	Email: pkulasa@163.com
PKU Western Students Union	Email: pkuwsu@gmail.com
Association of Thai Students at PKU	Email: thaipku_sc@126.com
PKU Russian Students' Association	Email: muravyevaaa@mail.ru
PKU Mongolian Student Association	Email: pkumongolia@126.com



Psychological Counseling Services ★

During your stay at Peking University, you might encounter some problems and difficulties. For example, difficulty of adapting to your studies, emotional distress, interpersonal difficulties with your classmates or teachers, mood swings, Internet dependency, problems with procrastination, etc. If you encounter the aforementioned problems or difficulties (or any other psychological difficulties), you are very welcome to come to PKU Psychological Health and Counseling Center.

PKU Psychological Health and Counseling Center:

Reservation online: <http://pku.psy-cloud.org>

Phone : 62760852

Venue: 4th Floor, New Sun Student Center

Website: <http://counseling.pku.edu.cn/>

(English consultations are also available) **(with student ID card)**



Personal Safety and Security ★

Beijing is a relatively safe city and Peking University is a secure and well-guarded campus. Nevertheless, students are encouraged to take some safety precautions. It is not advisable for students to carry their passport and large sums of money with them at all times. When you are off campus, your Student ID Card and one photocopy of your passport will be sufficient enough to verify your identity.

Please keep on guard off phone fraud and internet fraud, do NOT believe in any strange calls or transfer any money to strange accounts.

In the case of emergency, contact the police immediately and report the incident to the International Students Division where the staff there can provide you with help.

Emergency Contact Phone Numbers:

Theft: 110

Fire: 119

Traffic Accident: 122

Medical Emergency: 120 or 999

Peking University Emergency Hotline: 6275-1331



CONTACT US

International Students Division
Office of International Relations

Tel: +86-10-62751230

Fax: +86-10-62751233

Email: study@pku.edu.cn

Website: <http://www.isd.pku.edu.cn>

